



Watertown Housing Authority

1091 Buckingham Street

Watertown, CT 06795

**Regular Meeting – Wednesday, June 12, 2024
Country Ridge, 6:00 p.m.**

MINUTES

A regular meeting was held by the Housing Authority on Wednesday June 12, 2024, at Country Ridge – 6:00 p.m.

Chairwoman Janelle Wilk call the meeting to order at 6:00 p.m.

1. Roll Call

Members Present: Janelle Wilk – Chairwoman
Peter Mucciarone – Commissioner
Denise Russ – Commissioner

Absent: Dan DiVito – Vice Chairman
Sharon Pratt – Commissioner
Russell Antonacci - Manager

Others Present: Lori Finke, Property Manager

2. Chairwoman's Report

Chairwoman Janelle Wilk reported: Happy June! I want to publicly thank Sue King, I know we're a little light, we are down commissioners right now but, Sue King is not here. Sad for Watertown Housing Authority but happy for her. She is retiring just from us because her daughter is here and just wants to spend more time with her family. I want to wish her well and thank her for the many years that she was here sitting with us and recording our minutes. Again, she is only retiring from us but I'm glad that she'll be spending more time with her family so I'm happy for her.

3. Approval of Minutes

a. Regular Meeting - Truman Terrace May 8, 2024, 6:00 p.m.

A motion was made by Denise Russ and seconded by Peter Mucciarone to approve the Regular Meeting minutes of April 10, 2024.

By voice vote the motion carries

4. Approval of bills paid in May 2024

The first question was asked concerning the difference in billing by American Rotor Rooter. Lori Finke explained that one of the jobs was much more difficult than the other, which is the reason for the price difference.

The second question was regarding a charge from Complete referenced as dumpster approach. Lori Finke will question this charge as they did not have a dumpster, she will report back on this.

A motion was made by Pete and seconded by Sharon approve bills paid in May 2024.

By voice vote the motion carries

5. New Business: None

6. Old Business

a. Discussion and possible action on new By-Laws

Chairwoman Janelle Wilk stated that we are very, very light right now. She requested a motion to table this topic until the next meeting when everybody is there.

A motion was made by Denise Russ and seconded by Peter Mucciarone to table this discussion.

By voice vote the motion carries

b. Discussion about RSC position

Lori Finke that there is a person that we're hopefully going to be interviewing, I'm not sure yet. There are also 5 or 6 resumes that came in. If the first person doesn't work out, we'll have some back up. Chairwoman Janelle Wilk said she can send out an email to see when people are available. If there are interviews, we'll do it via Zoom because of everybody's schedules are tight. I've asked Lori to request dates from potential interviewees for the next few weeks during the day or night so hopefully we can all do it.

7. Property Manager's Report

Lori Finke reported:

a. Available Apartments

- Buckingham is full
- As of the 21st of this month, Truman Terrace will finally be full
- There are two at Country Ridge that need to be rented, one is being flipped and one is ready to go.

b. Line Striping

Lori Finke reported: Country Ridge will be started tomorrow at about 9:00, at Bldgs. 1, 2 and 3 up at the top and work their way down, that's my opinion I'm not sure what his plan will be. We do not have definite dates for Buckingham and Truman Terrace, maybe Wednesday for Buckingham and the following week for Truman. It's all weather dependent, the schedule always changes. It looks like we are good for tomorrow.



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A question was asked “what do we do with cars?”, Lori replied that cars need to be moved, we will shuffle them down. We’ll do a section then we’ll put those cars back and just work our way down. Believe it or not, during the day this parking lot is pretty empty.

- c. July picnics will be held on the following dates:
 - July 8 – Truman Terrace
 - July 10 – Country Ridge
 - July 12 – Buckingham Terrace

There is a \$12.00 charge per resident.

8. Resident Commissioner Report

9. Public Participation

Susan Dubay
Deborah Manley
Phyllis West

10. Adjournment

A motion was made by Janelle Wilk and seconded by Peter Mucciarone to adjourn meeting at 6:16 p.m.