



Watertown Housing Authority

1091 Buckingham Street

Watertown, CT 06795

Special Meeting: Wednesday, December 30, 2020

VIA Zoom - 7:00 P.M.

[Join Zoom Meeting](#)

Join Zoom Meeting

<https://us02web.zoom.us/j/89626397499?pwd=U3BzWHoyREIDVtGTFFRjRkR0dUZz09>

Meeting ID: 896 2639 7499

Passcode: 852243

Dial by your location

+1 646 558 8656 US (New York)

Agenda

1. Roll Call
2. Public Participation
3. Chairwoman's Report – Acting Executive Director
4. Approval of Minutes
 - a. Regular Meeting VIA Zoom – October 14, 2020
 - b. Special Meeting VIA GoToMeeting – November 2, 2020
5. Approval of bills paid for December 2020
6. Interim Manager's Report
 - a. Introduction of PropertyWorx
 - b. Introduction of new monthly report for commission
 - c. 2021 Proposed budget approved by State
 - d. Maintenance Update



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7. New Business

- a. Signed Separation Agreement received from former Executive Administrative Assistant.
- b. Signed Separation Agreement received from former Maintenance Superintendent.
- c. Discuss possible action on Request for Qualifications for management of the WHA. Actions include approval of Request for Qualifications, establish publication.
- d. Alarm Masters – Asking to push off battery replacements until Spring due to COVID.
- e. Discussion and possible action on the 2021 Meeting Schedule

8. Old Business

- a. Discussion and possible action on opening community building.
- b. Discussion and possible action on opening the Tenant waiting list for Truman Terrace.

9. Executive Session:

- a. Personnel Matters - Discussion concerning personnel matters
 - i. Former Executive Director
 - ii. Former Executive Administrative Assistant
 - iii. Former Maintenance Superintendent
- b. Discussion of interim Agreement between WHA and Propertyworx LLC for Propertyworx LLC to act as interim manager of WHA. Propertyworx LLC to continue on an interim month to month basis until a management company is selected and a management contract is signed.

10. Regular Session – Possible action on Personnel matters

11. Adjournment