

**WATERTOWN HOUSING AUTHORITY
1091 Buckingham Street
Watertown, Ct 06795**

**Special Meeting Thursday, March 16, 2023
VIA Zoom- 11:00 A.M.**

A Special meeting was held by the Housing Authority on Thursday, March 16, 2023 via zoom – 11:00 a.m.

Chair Janelle Wilk called the meeting to order at 11:04 a.m.

1. Roll Call

Members Present: Janelle Wilk – Chairwoman
Dan DiVito – Vice Chairman
Sharon Pratt – Resident Commissioner
Denise Russ – Commissioner
Carmine Verno – Commissioner

Absent:

Others Present: Russell Antonacci, Manager
Lori Finke, Property Manager

2. Executive Session

- a. Discussion about bids received for Truman Terrace window project

Motion was made by Janelle Wilk and seconded by Dan DiVito I move to go into Executive Session for the purpose to review the bids received by Watertown Housing Authority concerning the Truman Terrace Window Project. Attending Executive Session will be Dan DiVito, Carmine Verno, Denise Russ, Sharon Pratt, Russ Antonacci, Lori Finke and myself Janelle Wilk.

Time Out 12:15.

3. Regular Session

4. Discussion and possible action on bids received for Truman Terrace window project.

Motion was made by Carmine Verno and seconded by Denise Russ to award the bid to AHova Home Improvement LLC.

Carmine Verno stated I think they are a company who has done projects this big. They are the least expensive which is always good. I have not been able to find problems with that company. With that being said that is why I made the motion to award them the bid.

Dan DiVito stated I agree with everything Carmine said. I also think it is very important that we watch our overall spending, this is a very large project. We have other large projects that this unit and other units need to be done. This is what we saw to be the lowest qualified bidder. Their references came back, they seem capable to do it and they were the lowest price.

Chair Janelle Wilk stated I agree with you and Carmine with that and I appreciate the fact that there references came back and they have worked with Housing Authorities before and one that would be comparable to doing the job that they would be doing for us as well. I one hundred percent agree with you we do have two other sites we need to be mindful as well and I want the job to be done correctly too.

Denise Russ stated I have to agree with everybody, everything that was said and I liked thank all seven bidders for taking the time to put in their bids.

Chair Janelle Wilk stated, Denise I appreciate that some of them bid the first and second time, I definitely want to extend that as well.

Sharon Pratt stated I agree with everything everybody said I believe it is important to look at cost and their ability to do it they seem to work with other Housing Authorities and are capable of doing the job in a timely manner. I would also like to thank everybody who put in a bid, appreciate it very much.

By voice vote the motion passed unanimously

Chair Janelle Wilk we are now officially all in agreement that we will award the bid to AHova Home Improvement LLC and I thank you everybody.

5. Adjournment

A motion was made by Dan DiVito and seconded by Denise to adjourn meeting at 12:18 p.m.

By voice vote the motion was passed unanimously

Chair Janelle Wilk thank you everyone for taking the time to do this and thank you to all other contractors.

Janelle Wilk

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