

**Regular Meeting Wednesday, February 14, 2024  
Truman Terrace, 6:00 P.M.**

MINUTES

A regular meeting was held by the Housing Authority on Wednesday, February 14, 2024 at Truman Terrace – 6:00 P.M.

Chairwoman Janelle Wilk called the meeting to order at 6:00 p.m.

1. Roll Call

Members Present:     Janelle Wilk – Chairwoman  
                              Dan DiVito – Vice Chairman (phone - left at 6:03)  
                              Sharon Pratt – Resident Commissioner  
                              Denise Russ – Commissioner

Absent:

Others Present:       Lori Finke, Property Manager

2. Election of Officers

Lori Finke asked for nominations for Chair.

Sharon Pratt I would like to nominate Janelle Wilk as Chair.  
Dan DiVito seconded the nomination.

Any other nominations? Any other nominations? Any other nominations?  
Hearing none.  
Nominations are closed.  
All in favor

Motion passes unanimously

Janelle Wilk is Chair.

Chair Janelle Wilk asked for nominations for Vice Chair.

Denise Russ I would like to nominate Dan DiVito for Vice Chair.  
Sharon Pratt seconded the nomination.

Are there any other nominations? Are there any other nominations? Are there any other nominations?  
Hearing none.  
Nominations are closed.  
All in favor

Motion passes unanimously

Dan DiVito is Vice Chairman

Chair Janelle Wilk asked for nominations for Secretary/Treasurer.

Dan DiVito I would like to nominate Sharon Pratt for Secretary/Treasurer.  
Denise Russ seconded the nomination

Are there any other nominations? Are there any other nominations? Are there any other nominations?

Hearing none.

Nominations are closed

All in favor

Motion passed unanimously

Sharon Pratt is Secretary/Treasurer

3. Chairwoman's Report

Chairwoman Janelle Wilk reported: "Happy Valentine's Day", I know I said this a few times, we will have a new commissioner for the next meeting. This commissioner will fill Carmine Verno's term up until next February.

4. Approval of Minutes

a. Special Meeting, January 31, 2024

A motion was made by Denise Russ, and seconded by Sharon Pratt to approve the Special meeting minutes of January 31, 2024.

Discussion: none.

By voice vote the motion was passed unanimously

5. Approval of bills paid in February 2024

Discussion: none.

A motion was made by Denise Russ, and seconded by Sharon Pratt to accept the bills for February 2024.

By voice vote the motion was passed unanimously

6. Property Manager's Report

Lori Finke, Property Manager reported:

- a. Update on Sampled Cameras – purchased 4 cameras hooked them up at Country Ridge and the picture is clear as can be, at night you would think it is still daylight. I will have signs posted on both doors so everybody knows.
- b. Update on glass replacement at Buckingham Terrace – the glass for the bedrooms was a different size and are on backorder. They expect the material on Monday and it will take a few days to be done.

7. Resident Commissioner Report

Sharon Pratt reported:

1. I received a call from a tenant at Country Ridge, Unit #18 She is upset she complained a few times about the lighting around her house. A motion sensor light was put up awhile back and it was taken down because it was not working properly. She has brought it to the housing authorities' attention on a few occasions. She said it is was very dark and was nervous with no lighting around there at all. She asked me to bring it to the board this evening.

Chair Janelle Wilk asked if PJ Electric could take a look.

Lori Finke suggested putting a flood light on the side of the building to cover a large area there.

Chair Janelle Wilk answered as long as it is within the amount, then we could do it, because that is a necessity.

2. I am asking for Country Ridge that when they do come to the board with a problem, they would like me follow up and call them back and let them know what was said at the meeting, if the meeting is not at Country Ridge.

Chair Janelle Wilk stated if they are not here that is not your responsibility, they could look at the minutes.

3. I have been taking care of things with SNAP and Energy Assistance until we do have an RSC. I asked Lori for anyone with forms to have them call me and then I will go to the office for that community to continue to do the paperwork for them until we hire somebody.

Chair Janelle Wilk thanked her.

8. Public Participation

Bill Damicis, Truman Terrace spoke.  
Sam Orsini, Truman Terrace spoke.  
Sharon Pratt, Truman Terrace spoke.  
Gerry Gilbert, Truman Terrace spoke.  
Diane Lautenschlager, Truman Terrace spoke.

9. Adjournment

A motion was made by Denise Russ and seconded by Sharon Pratt to adjourn meeting at 6:23 p.m.

By voice vote the motion was passed unanimously

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Janelle Wilk  
Watertown Housing Authority