



Watertown Housing Authority

1091 Buckingham Street

Watertown, CT 06795

Watertown Housing Authority

Commissioner Report

May 11, 2022

Regular Meeting





Meeting Minutes

WATERTOWN HOUSING AUTHORITY
1091 Buckingham Street
Watertown, CT 06795

Minutes
Special Meeting: Monday, March 14, 2022
VIA Zoom Meeting – 10:00 A.M.

A special zoom meeting was held by the Housing Authority on Monday, March 14, 2022 at – 10:06 A.M.

1. Roll Call.

Members Present: Janelle Wilk – Chairwoman/Acting Executive Director
Dan DiVito – Vice Chairman
Sharon Pratt – Resident Commissioner
Denise Russ - Commissioner
Carmine Verno – Commissioner

Others Present: Russell Antonacci - Manager
Lori Finke - Property Manager

2. Executive Session – Time in 10:07 a.m.

a. Review of architectural engineering proposals received by WHA concerning the On-call Architect and Engineer.

A motion was made by Janelle Wilk and seconded by Carmine Verno to go into Executive Session for the purpose to review the architectural engineering received by WHA concerning the On-call Architect and Engineer. Attending the Executive Session will be Dan DiVito, Carmine Verno, Denise Russ, Sharon Pratt, Russ Antonacci, Lori Finke and myself Janelle Wilk.

By voice vote the motion was passed unanimously

Time out 10:42

3. Regular Session

a. Discussion and possible on the selection of architectural firm concerning the On-call Architect and Engineer.

A motion was made by Dan DiVito and seconded by Sharon Pratt to accept QA & M as the company for the On-call Architect and Engineer.

By voice vote the motion was passed unanimously

4. Adjournment

A motion was made by Dan DiVito and seconded by Sharon Pratt to adjourn meeting at 10:47 a.m.

By voice vote the motion was passed unanimously

Janelle Wilk, Chairman/Acting Executive Director
Watertown Housing Authority



WHA PAYABLES

Watertown Housing Authority
Accounts Payable
May 2022

Type	Date	Num	Name	Memo	Location	Amount
Bill	04/20/2022		3J's Painting LLC	Interior painting 18 Country Ridge	Country Ridge	300.00
Bill	04/20/2022		3J's Painting LLC	Paint 18 Country Ridge	Country Ridge	278.11
Bill	04/20/2022		3J's Painting LLC	KILZ stain block 18 Country Ridge	Country Ridge	2,000.00
Bill	04/24/2022	123007 0424	Ace Hardware of Watertown	Statement ending 04/24/22	All	435.80
Bill	04/01/2022	062558	Alarm Masters Inc	CR and BT - replace battery and strobe lights	Country Ridge & Buckingham Terrace	1,231.00
Bill	05/04/2022	062658	Alarm Masters Inc	CR outdoor horn strobe	Country Ridge	170.00
Bill	04/01/2022	34787	AllStar Appliance Inc	TT B-2 12 cuft refrig	Truman Terrace	618.00
Bill	04/01/2022	34774	AllStar Appliance Inc	BT C-6 14 cuft refig	Buckingham Terrace	649.00
Bill	04/01/2022	34772	AllStar Appliance Inc	CR - stove top trays	Country Ridge	100.50
Bill	04/04/2022	34826	AllStar Appliance Inc	TT A-6 Stove and fridge repair	Truman Terrace	119.00
Bill	04/06/2022	1125772	American Rooter LLC	CR - snake tub drain emergency job	Country Ridge	208.50
Bill	04/19/2022	1126116	American Rooter LLC	TT - snake bathroom sink	Truman Terrace	208.50
Bill	05/02/2022	51839	Complete LLC	May 2022 monthly contracted services	All	5,916.00
Bill	04/26/2022	084665	Dumouchel Paper	supplies	All	156.53
Bill	05/02/2022	220501496101	Edwards Answering Service Enterprises Inc	Service 05/02-05/31/22	All	33.50
Bill	04/11/2022	334743	Envirocare Pest Control LLC	BT - one time little black ants	Buckingham Terrace	292.46
Bill	04/27/2022	5113 818 3082	Eversource	Service 03/28-04/28/22	Truman Terrace	555.26
Bill	04/27/2022	5125 298 3036	Eversource	Service 03/28-04/28/22	Buckingham Terrace	618.23
Bill	04/27/2022	5129 979 3026	Eversource	Service 03/28-04/28/22	Country Ridge	0.86
Bill	04/27/2022	5131 089 3094	Eversource	Service 03/28-04/28/22	Country Ridge	28.56
Bill	04/27/2022	5135 689 3081	Eversource	Service 03/28-04/28/22	Country Ridge	421.26
Bill	05/02/2022	5139 798 3032	Eversource	Service 04/01-05/02/22	Truman Terrace	104.53
Bill	04/27/2022	5141 028 3030	Eversource	Service 03/28-04/28/22	Truman Terrace	86.05
Bill	04/27/2022	5141 089 3093	Eversource	Service 03/28-04/28/22	Country Ridge	30.41
Bill	04/27/2022	5142 646 4038	Eversource	Service 03/28-04/28/22	Country Ridge	9.62
Bill	04/27/2022	5144 889 3081	Eversource	Service 03/28-04/28/22	Country Ridge	26.92
Bill	04/27/2022	5147 056 4014	Eversource	Service 03/28-04/28/22	Country Ridge	37.63
Bill	04/27/2022	5147 546 4053	Eversource	Service 03/28-04/28/22	Country Ridge	17.37
Bill	04/27/2022	5152 818 3080	Eversource	Service 03/28-04/28/22	Truman Terrace	68.95
Bill	04/27/2022	5154 889 3080	Eversource	Service 03/28-04/28/22	Country Ridge	23.01
Bill	04/27/2022	5155 789 3047	Eversource	Service 03/28-04/28/22	Country Ridge	49.15

Watertown Housing Authority
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May 2022

Type	Date	Num	Name	Memo	Location	Amount
Bill	04/27/2022	5159 366 4089	Eversource	Service 03/28-04/28/22	Truman Terrace	47.52
Bill	04/27/2022	5160 799 3003	Eversource	Service 03/28-04/28/22	Country Ridge	33.91
Bill	04/27/2022	5161 089 3091	Eversource	Service 03/28-04/28/22	Country Ridge	24.46
Bill	04/27/2022	5172 826 4052	Eversource	Service 03/28-04/28/22	Truman Terrace	195.17
Bill	04/27/2022	5175 889 3077	Eversource	Service 03/28-04/28/22	Country Ridge	29.18
Bill	04/27/2022	5181 389 3054	Eversource	Service 03/28-04/28/22	Country Ridge	32.06
Bill	04/27/2022	5184 906 4027	Eversource	Service 03/28-04/28/22	Truman Terrace	82.92
Bill	04/27/2022	5190 799 3000	Eversource	Service 03/28-04/28/22	Country Ridge	32.48
Bill	04/27/2022	5191 018 3029	Eversource	Service 03/28-04/28/22	Truman Terrace	71.71
Bill	04/27/2022	5194 056 4081	Eversource	Service 03/28-04/28/22	Truman Terrace	50.86
Bill	04/27/2022	5740 921 0002	Eversource - Gas	Service 03/31-04/27/22 #18	Country Ridge	39.61
Bill	04/27/2022	5743 964 0046	Eversource - Gas	Service 03/31-04/27/22 #34	Country Ridge	50.93
Bill	04/27/2022	5760 163 0056	Eversource - Gas	Service 03/31-04/27/22	Country Ridge	167.67
Bill	04/14/2022	222510	J & J Lock LLC	Rekey 7E BT	Buckingham Terrace	100.00
Bill	05/01/2022	05 2022	Janice Connor	May 2022 - supplies	All	300.00
Bill	02/17/2022	370653	Kaufman Dolowich Voluck, LLP	Billing thru 06.30.21 Claim #0006813010	All	1,603.00
Bill	04/01/2022	375374	Kaufman Dolowich Voluck, LLP	Billing 07.01.21 to 07.27.21 Claim #0006813010	All	5,268.00
Bill	04/01/2022	032822	Lori Finke	reimbursement - scanner for emergency purposes	All	85.07
Bill	04/21/2022	07881-138731-01	Optimum BT	Service 04/15-05/14/2022	Buckingham Terrace	194.14
Bill	04/21/2022	07881-134130-01	Optimum CR	Service 04/15-05/14/2022	Country Ridge	232.89
Bill	04/21/2022	07881-138730-01	Optimum TT	Service 04/15-05/14/2022	Truman Terrace	204.14
Bill	04/11/2022	6250	PJ Electric, Inc.	BT A-7 replaced bathroom thermostat	Buckingham Terrace	158.16
Bill	04/14/2022	6263	PJ Electric, Inc.	TT B10 - replaced bad breaker	Truman Terrace	217.60
Bill	04/01/2022	6206	PJ Electric, Inc.	BT E-4 replaced thermostat	Buckingham Terrace	152.80
Bill	04/01/2022	3206 0331	Prime Publishers, Inc.	Legal notice	All	76.86
Bill	04/07/2022	3206 0407	Prime Publishers, Inc.	Legal notice	All	78.01
Bill	05/01/2022	4078	Propertyworx LLC	May 2022 management services	All	6,600.00
Bill	04/12/2022	24657	Ray Palmer Plumbing & Heating, Inc.	BT B-7,B-8 unplug kitchen sink drain	Buckingham Terrace	210.00
Bill	04/01/2022	24638	Ray Palmer Plumbing & Heating, Inc.	TT B-4, C-9 bathroom repairs	Truman Terrace	1,232.55
Bill	04/01/2022	24636	Ray Palmer Plumbing & Heating, Inc.	BT - A3, A4 unplug kitchen sink drains	Buckingham Terrace	140.00
Bill	04/01/2022	24637	Ray Palmer Plumbing & Heating, Inc.	CR 19, 35, 37 repairs	Country Ridge	745.89

Watertown Housing Authority
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Type	Date	Num	Name	Memo	Location	Amount
Bill	04/05/2022	24655	Ray Palmer Plumbing & Heating, Inc.	TT C-19 bathroom repairs	Truman Terrace	618.98
Bill	04/08/2022	24656	Ray Palmer Plumbing & Heating, Inc.	CR 24 - heat repair	Country Ridge	444.18
Bill	04/30/2022	43746 0422	Republican-American	03/291 - 04/30/22	All	510.40
Bill	04/21/2022	0906496445	Stanley Access Tech, LLC	Repair exterior auto door button BT	Buckingham Terrace	476.00
Bill	04/11/2022	TT C12	Steven L. Clark	TT C12 Remove and replace tub & shower	Truman Terrace	4,000.00
Bill	05/01/2022	0602827701	USA Hauling & Recycling Inc	monthly charge	All	404.02
Bill	05/01/2022	0602827702	USA Hauling & Recycling Inc	monthly service	All	362.10
Bill	05/01/2022	0602827703	USA Hauling & Recycling Inc	monthly service	All	362.10
Bill	04/25/2022	1020740	Watertown Fire District	Service 03/15 - 4/14/2022	All	303.50
Bill	05/01/2022	0304130000BT	Watertown WSA	12/31/21-03/31/22	Buckingham Terrace	1,923.44
Bill	05/01/2022	0304132000CR	Watertown WSA	12/31/21-03/31/22	Country Ridge	2,516.07
Bill	04/30/2022	2233	Western CT Area Agency on Aging, Inc.	Apr 2022 RSC services	All	2,133.33
Bill	04/21/2022	2704	Worxshop LLC	March 2022 - Repairs & maintenance	All	5,296.51
Bill	05/06/2022	2730	Worxshop LLC	Window tie bar	Country Ridge	21.14

52,624.07



Property Manager Update

Open Apartments as of May 5, 2022

Complex	Unit #	Condition / Necessary Work	Comment
Country Ridge			
2 Available	34	Minor work to be done before showing	Being prepped for showing.
	18	Major remodel needed. This resident was one of the first at CR.	Being prepped for possible resident.
Buckingham Terr.			
1 Available	D-2	Minor repairs to be made.	I have a applicante interested in this apartment.
Truman Terrace			
3 Available			
	C-15	Showing	2 rejections for TT apartments moving down the list. One interested for possible for June 1, 2022 move in date.
	C-19	Showing	
	C-14	Minor work to get ready for showing.	
New Tenants since 11/1/2020			
Country Ridge			
	31	Irene Lucewicz	12/1/2020
	34	Charles Mordenti (Wife passed 1/21)	1/1/2021
	32	Claire Cipriano	10/1/2021
Buckingham Terr			
	B-5	Chiarini Orsini	11/15/2020
	B-2	Wendy Cote	1/15/2021
	C-2	Margret Hillman	3/1/2021
	C-6	Valerie Whitford	5/1/2021
	C-5	Steven Pappineau	6/1/2021
	A-6	Thomas St. Onge	8/15/2021
	C-4	Domenic Petro	9/1/2021
Truman Terr.			
	C-13	Judith Wrogg	12/1/2020

	C-11	Robin Lynn Teach	4/1/2021
	C-17	Francis Membrino	4/1/2021
	C-1	Gertrude Druan	8/15/2021
	A-8	Lisa Perrucci	9/1/2021
	B-2	Diane Lautenschlager	9/1/2021
	B-5	Roger Anctil	10/15/2021
	B-10	Maureen Murray	11/12/2021
	B-1	Rosemary Ann LoRusso	12/17/2021
	B-4	William & Roseann Behr	12/17/2021

Transfers			
Buckingham Terr.	A-1	Marza Noss relocated from A-6	12/12/2020
Truman Terr.	C-15 - C-5	Ayriye Osman	8/1/2021



Variance Requests

Watertown Housing Authority Variance Request

COMMUNITY: Country Ridge

Unit Number: 18 (Empty) Date Submitted: 5/4/22

First Name: Lori Last Name: Finke

Home Phone: _____ Cell Phone: _____

Describe in full the work you are requesting permission to have done. Please include name of contractor, copy of contractor's license and insurance certificate and an estimated time of completion.

Unit 18 has been vacated due to the passing of the resident who live at CR since 1994.

The kitchen counter top has been burnt and has a large piece missing. As the remodel I would like to replace the countertop.

I understand the Watertown Housing Authority is NOT responsible for maintenance or replacement of items requested by this variance unless otherwise specified. Should you replace existing equipment such as a refrigerator, counter top etc., you understand that if you vacate the apartment all items stay with the apartment.

If this variance is a request to change the paint color of the walls within the specified apartment, you may be asked to return the walls to the original color if you decide to vacate the apartment.

Responsibility for maintenance and/or replacement of items relative to this variance is a renter's responsibility.

Approval of this *Variance Request* shall not be interpreted, as a waiver of any permit or license required by law. A Variance Request can be rescinded after the fact if there is a problem with the result which can lead to removal.

On-site Property Mgr.
Resident Signature: Lori Finke

You may submit this form at the Office located at 1091 Buckingham Street or you may drop it in the Black Drop Box in your Community Center.

For Administrative Use Only:

The Commission: Approves _____ Disapproves this variance request. _____

Explanation: _____

Approved by: _____ Date: _____



STEVEN L. CLARK
CUSTOM FINISHES AND FINE WOODWORKING

62 MORIN STREET

OAKVILLE, CT 06779

(860)274-0179 / (203)228-7912

COUNTRY RIDGE
BUCKINGHAM ST.
OAKVILLE, CT.

5/2/22

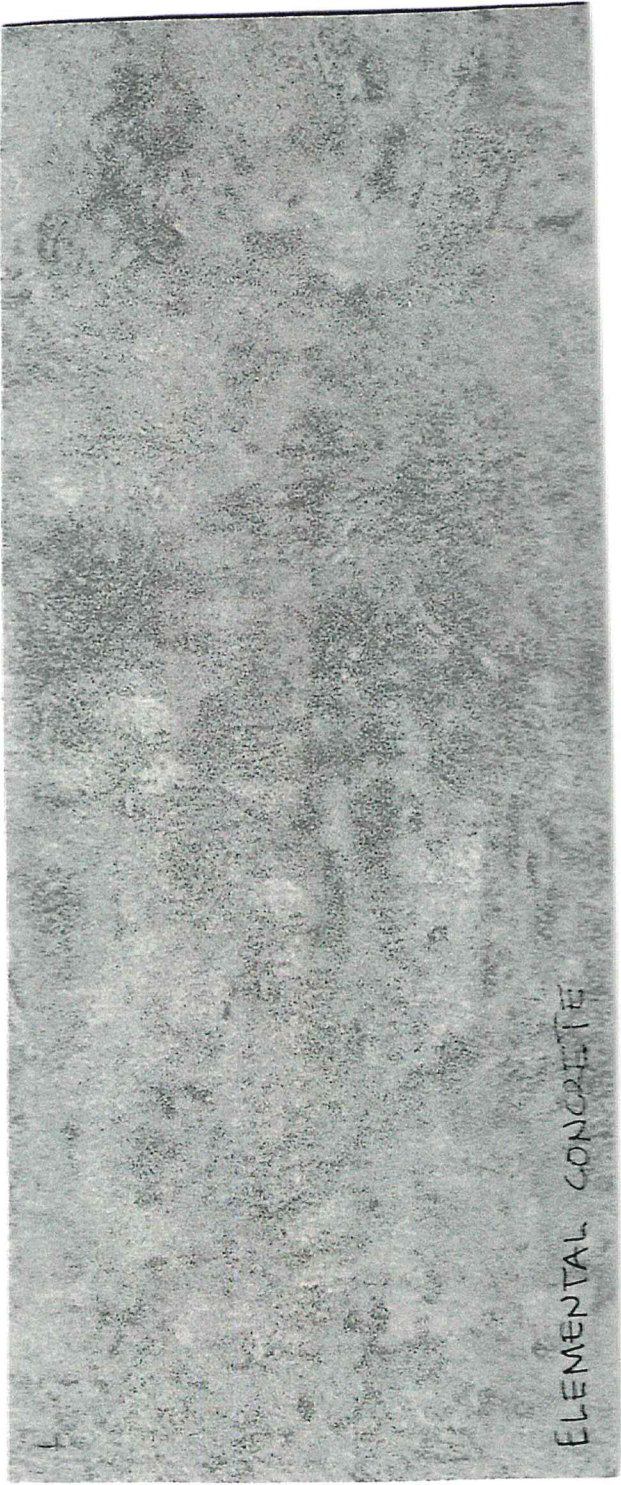
ESTIMATE

UNIT 18

- REMOVE EXSISTING KITCHEN COUNTERTOPS (3 TOTAL)
- INSTALL NEW COUNTERTOPS (FORMICA - ELEMENTAL CONCRETE)

COST \$ 950.-

THANK YOU
[Signature]



ELEMENTAL CONCRETE

Watertown Housing Authority
Variance Request

COMMUNITY: Countryside Ridge

Unit Number: 18 Date Submitted: _____

First Name: Joyce ~~De~~ Last Name: DeMarost

Home Phone: 860-2837238 Cell Phone: 959-2090612

Describe in full the work you are requesting permission to have done. Please include name of contractor, copy of contractor's license and insurance certificate and an estimated time of completion.

3 1/2 hrs painting, Joe Rotella 203-8283407.
paint cabinets, and rooms

I understand the Watertown Housing Authority is NOT responsible for maintenance or replacement of items requested by this variance unless otherwise specified. Should you replace existing equipment such as a refrigerator, counter top etc., you understand that if you vacate the apartment all items stay with the apartment.

If this variance is a request to change the paint color of the walls within the specified apartment, you may be asked to return the walls to the original color if you decide to vacate the apartment.

Responsibility for maintenance and/or replacement of items relative to this variance is a renter's responsibility.

Approval of this *Variance Request* shall not be interpreted, as a waiver of any permit or license required by law. A Variance Request can be rescinded after the fact if there is a problem with the result which can lead to removal.

Resident Signature: Joyce A DeMarost

You may submit this form at the Office located at 1091 Buckingham Street or you may drop it in the Black Drop Box in your Community Center.

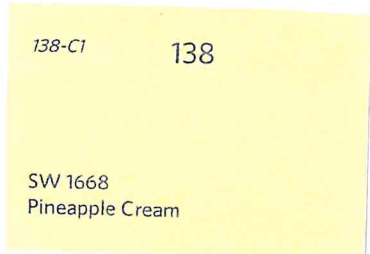
For Administrative Use Only:

The Commission: Approves _____ Disapproves this variance request. _____

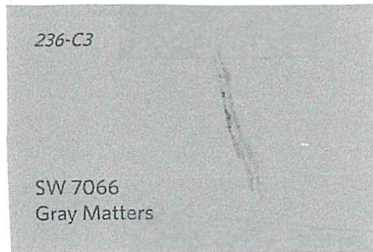
Explanation: _____

Approved by: _____ Date: _____

Country Ridge Unit 18



Living Room



Cabinets

169-C1 169

SW 6470
Waterscape

Bedroom



WHA MAINTENANCE



69 Work Orders

DUE	WO #	STATUS	WORK ORDER TITLE	PRIORITY	ASSIGNEE(S)	LOCATION NAME	ASSET	LAST UPDATED	CREATED ON
	817	Complete	TT C-5 Bulb in bathroom ceiling light needs replacing.	NONE	Lori Finke	Ayriye Osman Unit C-5 203-525-3268		03/17/22	03/16/22
03/10/22	810	Complete	TT B-11 Replace bulbs in bathroom light	NONE	Lori Finke	Frank Brickett, B-11, 860-483-1154		03/11/22	03/10/22
03/11/22	811	Complete	CR 13 Check Mold in the storage room/flooring	NONE	Lori Finke	Deborah Manley, Unit 13, 959-209-4322		03/21/22	03/10/22
03/14/22	814	Complete	CR 24 Faucet replacement	NONE	Lori Finke	Michele Desrosiers, Unit 24, 860-274-9934		03/15/22	03/11/22
03/15/22	813	Complete	BT C6 New light bulbs needed for storage closet/Refrigerator problem	NONE	Lori Finke	Valerie Whitford, Unit C-6, 203-578-5228 (ENTER ANYTIME) (DO NOT LET THE CAT OUT)		03/17/22	03/11/22
03/15/22	812	Complete	BT C-8 Mold in the closet	NONE	Lori Finke	Joyce and Robert Goldfarb, Unit C-8, 860-462-6135 PLEASE CALL FIRST		03/11/22	03/10/22
03/16/22	816	Complete	BT B-4 Replace shower head and hose	NONE	Lori Finke	Ermelinda Rocha, Unit B-4, 860-417-8209		03/17/22	03/16/22
03/17/22	815	Complete	Replace bulbs over kitchen sink. Check side of tub	NONE	Lori Finke	Carol Minicucci, Unit 27, 860-274-5026		03/18/22	03/15/22
03/18/22	818	Complete	BT C-2 Spiders	NONE	Lori Finke	Margret Hilman, Unit C-2, 959-209-4702 (ENTER ANYTIME)		03/18/22	03/17/22
03/18/22	819	Complete	TT C-17 Loose toilet handle.	NONE	Lori Finke	Francis Membrino, Unit C-17, 203-592-4174		03/25/22	03/17/22
03/22/22	820	Complete	CR 27 Tub separated from the wall again.	NONE	Lori Finke	Carol Minicucci, Unit 27, 860-274-5026		03/22/22	03/18/22
03/22/22	821	Complete	BT B-4 Bathroom light over the sink needs a new bulb.	NONE	Lori Finke	Ermelinda Rocha, Unit B-4, 860-417-8209		03/23/22	03/21/22
03/24/22	823	Complete	CR 25 Replace 4 stove top drip trays with new	NONE	Lori Finke	Marilyn Bensavage, Unit 25, 203-577-8212		03/25/22	03/24/22
03/24/22	822	Complete	BT B-3 Repair umbrella clothes line in back of B-3	NONE	Lori Finke	Janet Ayotte, Unit B-3, 860-503-9069 (ENTER ANYTIME)		03/25/22	03/23/22
03/28/22	824	Complete	TT Stairwell of B-8	NONE	Lori Finke	Watertown Housing Authority - Truman Terrace		03/28/22	03/25/22
03/28/22	825	Complete	TT C-12 Check ceiling light and ceiling for water damage.	HIGH	Lori Finke	Thomas Wills, Unit C-12, 860-483-2777		03/29/22	03/28/22
03/29/22	826	Complete	TT A-6 Kitchen faucet leaking, Shower head leaking	NONE	Lori Finke	Antoinette Palmieri, Unit A-6, 203-695-4163		03/30/22	03/29/22
03/30/22	829	Complete	TT A-6 Repair kitchen cabinet base	NONE	Lori Finke	Antoinette Palmieri, Unit A-6, 203-695-4163		04/04/22	03/30/22

03/30/22	827	Complete	TT A-6 Add knobs to Kitchen cabinets	NONE	Lori Finke	Antoinette Palmieri, Unit A-6, 203-695-4163	03/30/22	03/29/22
04/01/22	828	Complete	TT C-10 Add knobs to Kitchen cabinets	NONE	Lori Finke	Wayne Clark, Unit C-10, 860-945-9341	03/31/22	03/29/22
04/04/22	830	Complete	TT C-11 Reinstall bottom cover to refrigerator	NONE	Lori Finke	Robin Lynn Teach, Unit C-11, 203-808-8087	04/04/22	04/01/22
04/04/22	833	Complete	BT A-7 Bedroom window will not close.	NONE	Lori Finke	Sharyn Sovia, Unit A-7, 860-417-2963	04/04/22	04/04/22
04/04/22	832	Complete	BT B-2 Screen Door latch is broken	HIGH	Lori Finke	Wendy Cote, Unit B-2, 475-235-7483	04/04/22	04/01/22
04/05/22	835	Complete	BT C-9 Outside at the end of the building	HIGH	Lori Finke	Joyce and Robert Goldfarb, Unit C-8, 860-462-6135 PLEASE CALL FIRST	04/06/22	04/05/22
04/05/22	837	Complete	CR 28 Bedroom blind needs to be checked	NONE	Lori Finke	Judy Thibreau, Unit 28, 860-483-1976	04/06/22	04/05/22
04/05/22	838	Complete	TT C-9 Replace battery in smoke detector	NONE	Lori Finke	John Rock, Unit C-9, 203-560-7709 (ENTER ANYTIME)	04/08/22	04/05/22
04/05/22	834	Complete	BT E-5 Storm door latch is broken	NONE	Lori Finke	James Bovat, Unit E-5, 860-274-5760	04/06/22	04/04/22
04/05/22	831	Complete	CR 31 One of the bedroom blinds is broken	NONE	Lori Finke	Irene Lucewicz, Unit 31, 203-558-1510	04/20/22	04/01/22
04/07/22	841	Complete	TT C-1 Toilet tank leaks when flushing toilet. Radiator repair.	HIGH	Lori Finke	Gertrude (Trudy) Druan, Unit C-1, 203-592-6063	04/08/22	04/07/22
04/07/22	836	Complete	CR 21 Bathroom sink - leg needs repair	NONE	Lori Finke	Helen Gizzi, Unit 21, 860-417-6159	04/06/22	04/05/22
04/11/22	842	Complete	TT C-12 Install new vanity after shower is completed.	NONE	Lori Finke	Thomas Wills, Unit C-12, 860-483-2777	04/13/22	04/08/22
04/11/22	844	Complete	CR 34 Attic needs mouse traps	HIGH	Lori Finke	CR 34 EMPTY apartment as of April 1, 2022	04/25/22	04/08/22
04/11/22	840	Complete	CR 31 Bathroom tub.	NONE	Lori Finke	Irene Lucewicz, Unit 31, 203-558-1510	04/20/22	04/06/22
04/12/22	839	Complete	CR 18 Prep apartment for painter	NONE	Lori Finke	CR 18 EMPTY apartment as of April 1, 2022	04/19/22	04/06/22
04/12/22	851	Complete	CR 21 Bathroom sink is leaking	NONE	Lori Finke	Helen Gizzi, Unit 21, 860-417-6159	04/14/22	04/11/22
04/13/22	849	Complete	BT B-2 Screen door latch is still not working correctly.	NONE	Lori Finke	Wendy Cote, Unit B-2, 475-235-7483	04/14/22	04/11/22
04/13/22	853	Complete	BT D-8 Screen door will not lock	NONE	Lori Finke	Suzanne Griffin, Unit D-8, 860-417-6147	04/14/22	04/12/22
04/14/22	855	Complete	BTE-5 Screen door isn't latching	NONE	Lori Finke	James Bovat, Unit E-5, 860-274-5760	04/18/22	04/14/22
04/14/22	854	Complete	CR 33 Kitchen blind is broken	NONE	Lori Finke	Sadie Carrah, Unit 33, 860-274-0028	04/27/22	04/13/22
04/15/22	846	Complete	CR Install Speed bumps in two locations	NONE	Lori Finke	Watertown Housing Authority - Country Ridge	04/25/22	04/11/22
04/15/22	848	Complete	TT Install Speed Bumps in two locations	NONE	Lori Finke	Watertown Housing Authority - Truman Terrace	04/25/22	04/11/22

04/18/22	856	Complete	BT D-5 Oven light bulb and Emergency light cover	NONE	Lori Finke	Elio Ciarlo, Unit D-5, 203-598-9941	04/25/22	04/14/22
04/19/22	863	Complete	TT C-10 Bathroom tub/sink are not draining.	NONE	Lori Finke	Wayne Clark, Unit C-10, 860-945-9341	04/19/22	04/19/22
04/19/22	857	Complete	TT A-3 Remove ramp	LOW	Lori Finke	Roberta D'Amico, Unit A-3, 860-945-3241	04/19/22	04/14/22
04/19/22	859	Complete	TT C-6 Replace toilet seat	NONE	Lori Finke	AnneMarie VanAllen, Unit C-6, 203-709-0591	04/19/22	04/18/22
04/19/22	860	Complete	BT D-2 to C-8 screen	NONE	Lori Finke	Joyce and Robert Goldfarb, Unit C-8, 860-462-6135 PLEASE CALL FIRST	04/19/22	04/18/22
04/21/22	866	Complete	TT C-2 Refrigerator quit. Switch with C-15	NONE	Lori Finke	Gertrude (Trudy) Druan, Unit C-1, 203-592-6063	04/25/22	04/21/22
04/22/22	861	Complete	TT C-12 Outside in hallway ceiling peeling	NONE	Lori Finke	Thomas Wills, Unit C-12, 860-483-2777	04/25/22	04/19/22
04/22/22	858	Complete	TT Handle by door on Balcony B-1	NONE	Lori Finke	Rosemary Ann LoRusso, Unit B-1 203-755-1579	04/19/22	04/14/22
04/25/22	865	Complete	CR 36 Blinds in living room and bedroom	NONE	Lori Finke	Paula Grenier, Unit 36, 772-342-2177	04/27/22	04/20/22
04/25/22	868	Complete	TT C-5 Hallway light bulb is out	NONE	Lori Finke	Ayriye Osman Unit C-5 203-525-3268	04/27/22	04/21/22
04/25/22	869	Complete	TT C-1 Please change out the PO Box C-1	NONE	Lori Finke	Gertrude (Trudy) Druan, Unit C-1, 203-592-6063	04/27/22	04/22/22
04/26/22	864	Complete	TT C-10 Replace bathroom sink faucet	NONE	Lori Finke	Wayne Clark, Unit C-10, 860-945-9341	04/20/22	04/19/22
05/02/22	872	Complete	TT C-5 Large burner needs replacing	NONE	Lori Finke	Ayriye Osman Unit C-5 203-525-3268	05/03/22	04/29/22
05/02/22	871	Complete	BT A-6 Repair screen	NONE	Lori Finke	Unit A-6 - Thomas St. Onge 203-982-4426	05/03/22	04/27/22
05/03/22	874	Complete	TT C-8 measure ceiling fan for resident	NONE	Lori Finke	Angelo and Barbara Rinaldi, Unit C-8, 860-274-1294	05/03/22	04/29/22
05/03/22	875	Complete	BT C-8 change aerator on kitchen faucet	NONE	Lori Finke	Joyce and Robert Goldfarb, Unit C-8, 860-462-6135 PLEASE CALL FIRST	05/04/22	05/03/22
05/04/22	873	Complete	TT C-1 Please install a screen door	NONE	Lori Finke	Gertrude (Trudy) Druan, Unit C-1, 203-592-6063	05/03/22	04/29/22
05/13/22	867	Complete	CR 34 Get ready to show	NONE	Lori Finke	CR 34 EMPTY apartment as of April 1, 2022	05/10/22	04/21/22
05/13/22	870	Complete	CR 16 Window repair, weather strip replacement and tub recaulk	NONE	Lori Finke	Lorraine Wilson, Unit 16, 860-274-1445	05/10/22	04/27/22
05/13/22	847	Complete	BT Install Speed Bumps in two locations	NONE	Lori Finke	Watertown Housing Authority - Buckingham Terrace	05/10/22	04/11/22
05/13/22	862	Complete	CR CC Backdoor entrance. Outside light out	NONE	Lori Finke	Watertown Housing Authority - Country Ridge	05/10/22	04/19/22
05/13/22	843	Open	CR Community Center Broken pipe	NONE	Lori Finke	Watertown Housing Authority - Country Ridge	05/09/22	04/08/22

05/13/22	877	Complete	BT A-6 Replace aerator at kitchen faucet	NONE	Lori Finke	Unit A-6 - Thomas St. Onge 203-982-4426	05/10/22	05/04/22
05/13/22	878	Complete	BT D-8 exposed cable under cabinets at end of building	NONE	Lori Finke	Suzanne Griffin, Unit D-8, 860-417-6147	05/10/22	05/04/22
05/13/22	879	Open	BT D-8 Sand and touch up closet ceiling	NONE	Lori Finke	Suzanne Griffin, Unit D-8, 860-417-6147	05/09/22	05/04/22
05/13/22	880	Complete	CR to TT	NONE	Lori Finke		05/10/22	05/05/22
05/13/22	876	Complete	TT B-1 Lower shower curtain rod	NONE	Lori Finke	Rosemary Ann LoRusso, Unit B-1 203-755-1579	05/10/22	05/03/22
05/13/22	845	Open	TT hallway for A3 - A4 check to see if air handler is turned on	NONE		Watertown Housing Authority - Truman Terrace	05/09/22	04/08/22