



Watertown Housing Authority

1091 Buckingham Street

Watertown, CT 06795

Watertown Housing Authority

Commissioner Report

April 12, 2023





Watertown Housing Authority

1091 Buckingham Street

Watertown, CT 06795

**Regular Meeting Wednesday, April 12th 2023
Buckingham Terrace, 6:00 P.M.**

Agenda

1. Roll Call
2. Chairwoman's Report
3. Approval of Minutes
 - a. Regular Meeting Country Ridge, March 8th
 - b. Special Meeting via Zoom, March 16th
4. Approval of bills paid for
 - a. April 2023
5. New Business
6. Property Manager's Report
 - a. Available Apartments
 - b. Workorder Update
7. Old Business
 - a. Truman Terrace Window Update
8. Resident Commissioner Report
9. Public Participation
10. Adjournment



Meeting Minutes

Regular Meeting Wednesday, March 8th, 2023
Country Ridge, 6:00 P.M.

MINUTES

A regular meeting was held by the Housing Authority on Wednesday, March 8, 2023 at Country Ridge – 6:00 P.M.

Chair Janelle Wilk called the meeting to order at 6:01 p.m.

1. Roll Call

Members Present: Janelle Wilk – Chairwoman
 Dan DiVito – Vice Chairman
 Sharon Pratt – Resident Commissioner
 Denise Russ – Commissioner
 Carmine Verno – Commissioner

Absent:

Others Present: Russell Antonacci – Manager (arrived later)
 Lori Finke, Property Manager

2. Chairwoman’s Report

Chair Janelle Wilk reported: “Happy March” I would publicly like to thank Sharon Pratt again for bringing up the energy utility allowance at our last regular housing meeting. Because of that we held a special meeting on February 22nd and at that meeting there was discussion and action to change the utility allowance from 50 and 55 to 60 and 65. I would also like to publicly thank all of the commissioners for taking the time during the day to have this happen. That is all I have to say everything else would be on the agenda.

3. Approval of Minutes

a. Regular Meeting Truman Terrace, February 8th

A motion was made by Denise Russ, and seconded by Carmine Verno to approve the Regular meeting minutes of February 8, 2023.

Discussion: none.

By voice vote the motion was passed unanimously

b. Special Meeting via Zoom, February 22nd

A motion was made by Dan DiVito, and seconded by Sharon Pratt to approve the Special meeting minutes of February 22, 2023.

Discussion: none.

Aye: 3 Wilk, DiVito, Pratt

Nay: 0

Abstain: 2 Russ, Verno

By voice vote the motion was passed

4. Approval of bills paid for

a. March 2023

Discussion: none.

A motion was made by Denise Russ, and seconded by Carmine Verno to accept the bills for March 2023.

By voice vote the motion was passed unanimously

5. New Business

a. Discussion and possible action on sealed bids for Truman Terrace window project.

There are seven sealed bids and time stamped.

Contractor	Base Bid	Alternate 1	Alternate 2	Alternate 3 1.
1. AVT Construction Inc.	\$288,444	\$26,880	\$34,404	\$860
2. 4 You LLC.	\$294,760	\$21,450	\$17,643	\$1,680
3. A. Secondino & Son Inc.	\$422,726	\$38,875	\$24,070	\$3,737
4. AHOVA Home Improvement LLC.	\$277,936	\$22, 942	\$17,950	\$1,920
5. Stanley Construction LLC.	\$316,500	\$28,861	\$13,500	\$1,100
6. Complete LLC	\$291,400	\$21,000	\$17,500	\$1,950
7. Pelletier Construction Mgmt.	\$356,582	\$39,212	\$34,280	\$8,502

Chair Janelle Wilk stated this has been a long and ongoing process for everybody and did not want to make a quick decision tonight since we are all briefly looking at everything. She asked the commission if they wanted to review the information and then have a zoom meeting to award the bid.

Representatives from the three companies, Vlad from 4 You LLC, Hank from A. Secondino & Son Inc. and Stanley from Stanley Construction gave background on their company, projects done and their goals.

Russell Antonacci, Manager noted we had 3 bidders the last time we went through this exercise, one of the bidders had the proper window count and picked up on the issues with the supplier. They came back to the property, did a personnel count, and clarified the situation and supplied the correct number and that was Stanley Construction.

A motion was made by Dan DiVito, and seconded by Denise Russ to table the action on the sealed bids for Truman Terrace window project.

By voice vote the motion was passed unanimously

6. Property Manager's Report

Russ Antonacci, Manager reported on the changing of banking and stated we are in negotiations with Thomaston Savings Bank and Webster Bank and at our April meeting I will be able to provide a balance sheet.

Chair Janelle Wilk noted that Russ is an official signer for the Thomaston Savings Bank now.

Lori Finke reported:

1. Available apartments: three units at Buckingham Terrace, Truman Terrace has five that are open, we did fill one at Truman Terrace and Country Ridge and one relocated out of Truman.
2. Once the recertifications are done I will be able to make phone calls and get people in to show the open apartments.
3. It was brought up about the energy audits and I have spoken to Bantam Wesson and Eversource and they are both on board. They said now is a better time than two years ago due to incentives. They have already done Tier One at all three sites, next we can move to Tier Two and do audits.

7. Old Business

- a. Discussion and possible action on cameras and additional lighting.

Chair Janelle Wilk talked about stolen mail from mailboxes and some residents being bothered at their back door. We called the Police Department; it is nothing to be alarmed about and we need to be a little bit more aware. She noted we should look at additional lighting needed for safety and then maybe add some cameras in certain areas where there are problems.

Denise Russ asked would the Police Department be able to help.

Carmine Verno I am seeing the Chief tonight I will see if he wants to give suggestions on how to best be involved doing an assessment for lights and cameras and have a point of contact.

Sharon Pratt stated it was suggested by one of the tenants that we should have a camera in the community for tenants doing laundry at all hours because the doors do not lock.

Russ Antonacci, Manager I have been through it in all of my communities and I wanted everyone to understand what the limitations are. Cameras will not stop crime they will only allow us to witness it and I want to set clear expectations.

8. Resident Commissioner Report

Sharon Pratt reported:

1. Tenants have asked what the decision was as far as fixing the shingles that are coming off the roofs at Country Ridge?

Lori Finke, Property answered we are investigating it and we know who we need to call to get pricing, it is in the beginning stage.

2. The \$300.00 the RSC is getting for items for at all 3 sites, Cheryl always ordered in bulk and she asked if it could be done that way again to last longer. Whatever we get to split it up between the 3 communities.

Chair Janelle Wilk answered it can go back to the way it was.

Lori Finke, Property Manager stated I will look into it and purchase in bulk.

Sharon Pratt asked with the money saved if we could more decorations for the holidays.

4. The three bulletin boards that went into each of the halls the tenants are using them as they wish. One community is using it as memory board.

5. Sharon also noted that the bingo games have picked up,

Dan DiVito asked why the flag is not out.

Lori Finke, Property Manager stated it was due to the windy conditions and they would put up new ones in April. The old flags were donated to the American Legion.

9. Public Participation

Gerald Gilbert, Truman Terrace, A2 spoke.

10. Adjournment

A motion was made by Dan DiVito and seconded by Denise Russ to adjourn meeting at 6:56 p.m.

By voice vote the motion was passed unanimously

Janelle Wilk
Watertown Housing Authority

**WATERTOWN HOUSING AUTHORITY
1091 Buckingham Street
Watertown, Ct 06795**

**Special Meeting Thursday, March 16, 2023
VIA Zoom- 11:00 A.M.**

A Special meeting was held by the Housing Authority on Thursday, March 16, 2023 via zoom – 11:00 a.m.

Chair Janelle Wilk called the meeting to order at 11:04 a.m.

1. Roll Call

Members Present: Janelle Wilk – Chairwoman
Dan DiVito – Vice Chairman
Sharon Pratt – Resident Commissioner
Denise Russ – Commissioner
Carmine Verno – Commissioner

Absent:

Others Present: Russell Antonacci, Manager
Lori Finke, Property Manager

2. Executive Session

- a. Discussion about bids received for Truman Terrace window project

Motion was made by Janelle Wilk and seconded by Dan DiVito I move to go into Executive Session for the purpose to review the bids received by Watertown Housing Authority concerning the Truman Terrace Window Project. Attending Executive Session will be Dan DiVito, Carmine Verno, Denise Russ, Sharon Pratt, Russ Antonacci, Lori Finke and myself Janelle Wilk.

Time Out 12:15.

3. Regular Session

4. Discussion and possible action on bids received for Truman Terrace window project.

Motion was made by Carmine Verno and seconded by Denise Russ to award the bid to AHova Home Improvement LLC.

Carmine Verno stated I think they are a company who has done projects this big. They are the least expensive which is always good. I have not been able to find problems with that company. With that being said that is why I made the motion to award them the bid.

Dan DiVito stated I agree with everything Carmine said. I also think it is very important that we watch our overall spending, this is a very large project. We have other large projects that this unit and other units need to be done. This is what we saw to be the lowest qualified bidder. Their references came back, they seem capable to do it and they were the lowest price.

Chair Janelle Wilk stated I agree with you and Carmine with that and I appreciate the fact that their references came back and they have worked with Housing Authorities before and one that would be comparable to doing the job that they would be doing for us as well. I one hundred percent agree with you we do have two other sites we need to be mindful as well and I want the job to be done correctly too.

Denise Russ stated I have to agree with everybody, everything that was said and I liked thank all seven bidders for taking the time to put in their bids.

Chair Janelle Wilk stated, Denise I appreciate that some of them bid the first and second time, I definitely want to extend that as well.

Sharon Pratt stated I agree with everything everybody said I believe it is important to look at cost and their ability to do it they seem to work with other Housing Authorities and are capable of doing the job in a timely manner. I would also like to thank everybody who put in a bid, appreciate it very much.

By voice vote the motion passed unanimously

Chair Janelle Wilk we are now officially all in agreement that we will award the bid to AHova Home Improvement LLC and I thank you everybody.

5. Adjournment

A motion was made by Dan DiVito and seconded by Denise to adjourn meeting at 12:18 p.m.

By voice vote the motion was passed unanimously

Chair Janelle Wilk thank you everyone for taking the time to do this and thank you to all other contractors.

Janelle Wilk
Watertown Housing Authority



WHA PAYABLES

Watertown Housing Authority
Accounts Payable
April 2023

Type	Date	Num	Name	Memo	Location	Amount
Bill	03/16/2023	CR 34	3J's Painting LLC	CR 34 paint	Country Ridge	94.44
Bill	03/11/2023	CR 37	3J's Painting LLC	CR 37 prep & paint	Country Ridge	1,170.00
Bill	03/11/2023	TT C19	3J's Painting LLC	TT C19 - prep & paint	Truman Terrace	180.00
Bill	03/11/2023	TT C19p	3J's Painting LLC	TT C19 - paint	Truman Terrace	94.44
Bill	03/24/2023	123007 032423	Ace Hardware of Watertown	Statement ending 03/24/23	All	321.32
Bill	03/03/2023	36034	AllStar Appliance Inc	CR - checked out stove	Country Ridge	89.00
Bill	03/21/2023	36096	AllStar Appliance Inc	TT B1 - 12cuft refrig	Truman Terrace	704.00
Bill	03/11/2023	i135003	American Rooter LLC	BT B3 - snake kitchen sink	Buckingham Terrace	367.00
Bill	03/27/2023	i135005	American Rooter LLC	CR - service call odor	Country Ridge	128.50
Bill	03/23/2023	i135224	American Rooter LLC	BT A6 snake tub drain and bathroom sink	Buckingham Terrace	447.00
Bill	03/29/2023	i135385	American Rooter LLC	CR - service call smoke testing	Country Ridge	728.50
Bill	03/15/2023	031523	Carol Wiltshire	refund - overpayment	Buckingham Terrace	388.00
Bill	04/01/2023	518806	Complete LLC	monthly contracted services	All	6,750.00
Bill	03/01/2023	5139 798 3032	Eversource	Service 02/01-03/01/23	Truman Terrace	107.78
Bill	03/01/2023	5160 536 4041	Eversource	Service 01/26-02/24/23	Country Ridge	26.04
Bill	03/01/2023	5172 826 4052	Eversource	Service 02/24-03/01/23	Truman Terrace	34.24
Bill	03/03/2023	5159 366 4089	Eversource	Service 02/24-03/03/23	Truman Terrace	13.27
Bill	03/24/2023	5113 818 3082	Eversource	Service 02/24/23-03/24/23	Truman Terrace	513.69
Bill	03/24/2023	5141 028 3030	Eversource	Service 02/24/23-03/24/23	Truman Terrace	155.86
Bill	03/24/2023	5152 818 3080	Eversource	Service 02/24/23-03/24/23	Truman Terrace	89.04
Bill	03/24/2023	5154 346 4002	Eversource	Service 02/24/23-03/24/23	Truman Terrace	106.60
Bill	03/24/2023	5160 546 4056	Eversource	Service 02/24/23-03/24/23	Truman Terrace	32.46
Bill	03/24/2023	5172 826 4052	Eversource	Service 02/24/23-03/24/23	Truman Terrace	107.54
Bill	03/24/2023	5182 936 4033	Eversource	Service 02/24/23-03/24/23	Truman Terrace	36.97
Bill	03/24/2023	5191 018 3029	Eversource	Service 02/24/23-03/24/23	Truman Terrace	85.40
Bill	03/27/2023	5106 556 4007	Eversource	Service 03/08/23-03/27/23	Truman Terrace	69.52
Bill	03/27/2023	5116 636 4083	Eversource	Service 03/10/23-03/27/23	Buckingham Terrace	54.72
Bill	03/27/2023	5125 298 3036	Eversource	Service 02/24/23-03/24/23	Buckingham Terrace	776.29
Bill	03/27/2023	5127 946 4093	Eversource	Service 02/24/23-03/24/23	Buckingham Terrace	129.17
Bill	03/27/2023	5129 979 3026	Eversource	Service 02/24/23-03/24/23	Country ridge	38.51
Bill	03/27/2023	5131 089 3094	Eversource	Service 02/24/23-03/24/23	Country ridge	39.85
Bill	03/27/2023	5132 666 4075	Eversource	Service 03/06/23-03/27/23	Buckingham Terrace	36.63
Bill	03/27/2023	5135 689 3081	Eversource	Service 02/24/23-03/27/23	Country Ridge	562.55
Bill	03/27/2023	5141 089 3093	Eversource	Service 02/24/23-03/27/23	Country ridge	33.50
Bill	03/27/2023	5144 889 3081	Eversource	Service 02/24/23-03/27/23	Country ridge	37.71
Bill	03/27/2023	5147 056 4014	Eversource	Service 02/24/23-03/27/23	Country ridge	53.48
Bill	03/27/2023	5154 889 3080	Eversource	Service 02/24/23-03/27/23	Country ridge	35.59
Bill	03/27/2023	5155 789 3047	Eversource	Service 02/24/23-03/27/23	Country ridge	84.52
Bill	03/27/2023	5160 799 3003	Eversource	Service 02/24/23-03/27/23	Country ridge	51.34
Bill	03/27/2023	5161 089 3091	Eversource	Service 02/24/23-03/27/23	Country ridge	35.30

Watertown Housing Authority
Accounts Payable
April 2023

Type	Date	Num	Name	Memo	Location	Amount
Bill	03/27/2023	5175 889 3077	Eversource	Service 02/24/23-03/27/23	Country ridge	43.33
Bill	03/27/2023	5179 136 4060	Eversource	Service 02/24/23-03/27/23	Buckingham Terrace	80.87
Bill	03/27/2023	5181 389 3054	Eversource	Service 02/24/23-03/27/23	Country ridge	51.88
Bill	03/27/2023	5190 799 3000	Eversource	Service 02/24/23-03/27/23	Country ridge	53.48
Bill	03/01/2023	5722 384 0034	Eversource - Gas	Service 01/26-02/24/23	Country Ridge	143.71
Bill	03/27/2023	5760 163 0056	Eversource - Gas	Service 02/24/23-03/27/23	Country Ridge	388.33
Bill	03/15/2023	99533	Fire Equipment Headquarters	Inspect & recharge extinguishers	All	106.00
Bill	03/15/2023	031523	Gertrude Druan	refund - overpayment	Truman Terrace	445.00
Bill	02/22/2023	6035 3220 0591 6832	Home Depot	monthly charges	All	694.36
Bill	03/25/2023	6035 3220 0591 6832	Home Depot	monthly charges	All	2,476.38
Bill	03/02/2023	22870	J & J Lock LLC	CR service call	Country Ridge	155.00
Bill	04/01/2023	04 2023	Janice Connor	Apr 2023 - supplies	All	300.00
Bill	03/16/2023	245038	Millette Pest Control LLC	BT A1-3 roach treatment	Buckingham Terrace	75.00
Bill	03/03/2023	11042-D4G8H4	NAHRO	Membership 2023-2024	All	189.60
Bill	03/12/2023	07881-138731-01-1	Optimum BT	Service 03/15-04/14/23	Buckingham Terrace	214.65
Bill	03/12/2023	07881-134130-01-9	Optimum CR	Service 03/15-04/14/23	Country Ridge	253.91
Bill	03/12/2023	07881-138730-01-3	Optimum TT	Service 03/15-04/14/23	Truman Terrace	224.65
Bill	03/15/2023	031523	Petty Cash	replenish account	All	197.00
Bill	03/05/2023	6954	PJ Electric, Inc.	BT D8 - installed bathroom vent fan	Buckingham Terrace	465.05
Bill	03/23/2023	6999	PJ Electric, Inc.	TT cleaned exterior fire alarm bells	Truman Terrace	533.40
Bill	03/23/2023	6997	PJ Electric, Inc.	TT C5 no heat, installed new heater	Truman Terrace	262.50
Bill	02/22/2023	3206 022823	Prime Publishers, Inc.	Legal notice- request for bids	All	70.21
Bill	04/01/2023	4465	Propertyworx LLC	Apr 2023 management services	All	6,930.00
Bill	03/22/2023	15073	Quisenberry Arcari Malik LLC	TT - Window replacement	Truman Terrace	142.36
Bill	03/03/2023	24831	Ray Palmer Plumbing & Heating, Inc.	BT B-4 replace toilet shut off valve	Buckingham Terrace	112.33
Bill	03/03/2023	24832	Ray Palmer Plumbing & Heating, Inc.	CR 12 - replace tub spout, CR 18 - repair closet	Country Ridge	320.55
Bill	03/15/2023	24833	Ray Palmer Plumbing & Heating, Inc.	TT C-1 - check hot water	Truman Terrace	80.00
Bill	03/03/2023	43746 0223	Republican-American	02/07/23-02/11/23	All	535.65
Bill	02/27/2023	6035 5178 1216 6394	Staples Credit Plan	monthly charges	All	708.21
Bill	03/15/2023	60088495	Stewart & Stevenson Power Products	CR Annual preventive maintenance - generator	Country Ridge	675.00
Bill	04/01/2023	0602950011 TT	USA Hauling & Recycling Inc	TT monthly charge	Truman Terrace	464.62
Bill	04/01/2023	0602950012 BT	USA Hauling & Recycling Inc	BT monthly service	Buckingham Terrace	416.41
Bill	04/01/2023	0602950013 CR	USA Hauling & Recycling Inc	CR monthly service	Country Ridge	416.41
Bill	03/24/2023	1020740 0323	Watertown Fire District	TT Service 02/15 - 03/15/2023	Truman Terrace	316.27
Bill	03/08/2023	3150	Worxshop LLC	Feb 2023 Repairs & Maintenance BT	Buckingham Terrace	680.63
Bill	03/08/2023	3151	Worxshop LLC	Feb 2023 Repairs & Maintenance CR	Country Ridge	1,076.63
Bill	03/08/2023	3149	Worxshop LLC	Feb 2023 Repairs & Maintenance TT	Truman Terrace	2,029.50
						<u><u>37,138.65</u></u>



Property Manager Update

Open Apartments as of April 10, 2023

Complex	Unit #	Condition / Necessary Work	Comment
Country Ridge			
Full			
Buckingham Terr.			
4 Open 3 Available			
	A-6	Currently unrentable	
	A-3	Resident passed away	Painting completed, flooring needed, cleaning
	B-7	Resident passed away	Painting completed, final repairs and cleaning in process
	D-4	Resident is relocating	Next to be painted and then flooring. Repairs/cleaning.
Truman Terrace			
5 Available			
	B-1	Showed/Showing	2 refusal
	A-8	Showing	1 refusal
	C-6	On hold	First to have windows installed
	B-7	Showing	
	B-4	Showing	
New Tenants since 11/1/2020			
Country Ridge			
	31	Irene Lucewicz	12/1/2020
	34	Charles Mordenti (Wife passed 1/21)	1/1/2021
	32	Claire Cipriano	10/1/2021
	26	Mario Mancini	7/1/2022
	34	Louella Plaut	8/15/2022
	40	Arnold Torretta	3/1/2023
Buckingham Terr			
	B-5	Chiarini Orsini	11/15/2020
	B-2	Wendy Cote	1/15/2021

	C-2	Margret Hillman	3/1/2021
	C-6	Valerie Whitford	5/1/2021
	C-5	Steven Pappineau	6/1/2021
	A-6	Thomas St. Onge	8/15/2021
	C-4	Domenic Petro	9/1/2021
	D-2	Mark Rayel	6/1/2022
	A-2	Josephine Brantmeyer	11/1/2022
Truman Terr.			
	C-13	Judith Wrogg	12/1/2020
	C-11	Robin Lynn Teach	4/1/2021
	C-17	Francis Membrino	4/1/2021
	C-1	Gertrude Druan	8/15/2021
	A-8	Lisa Perrucci	9/1/2021
	B-2	Diane Lautenschlager	9/1/2021
	B-5	Roger Anctil	10/15/2021
	B-10	Maureen Murray	11/12/2021
	B-1	Rosemary Ann LoRusso	12/17/2021
	B-4	William Behr	12/17/2021
	B-1	Keivn Pzafer	8/1/2022
	C-19	Edmond Charette	9/1/2022
	C-15	Madeline DiStiso	9/1/2022
	B-12	Janice Gentil	11/1/2022
	A-3	Patricia Nielson	3/1/2023
Transfers			
Buckingham Terr.	A-6 - A1	Marza Noss	12/12/2020
Truman Terr.	C-15 - C-5	Ayriye Osman	8/1/2021
Truman Terr.	B-1 - C-14	Keivn Dzafer	11/1/2022
Buckingham Terr.	A- 6 - B-2	Tom St. Onge	12/15/2022
Truman Terr	B-7 - C-9	Karen Searles	1/4/2023

43 Work Orders

DUE	WO#	STATUS	WORK ORDER TITLE	PRIORITY	ASSIGNEE(S)	LOCATION NAME	ASSET	LAST UPDATED	CREATED ON
	1261	Complete	BT B-5 Kitchen knobs/ sweep	NONE	Lori Finke	Chiarina Orsini, Unit B-5, 860-274-8420		03/22/23	03/21/23
	1245	Complete	BTE7one burner on the stove not working	NONE	Lori Finke	Pat Packard, Unit E-7, 860-483-2804		03/15/23	03/09/23
	1260	Complete	CR35 Complaint of ants	NONE	Lori Finke	Teresa Hunt, Unit 35, 203-945-9274		03/27/23	03/20/23
	1266	Complete	TT B11 Please check hot water	HIGH	Lori Finke	Frank Brickett, B-11, 860-483-1154		03/27/23	03/22/23
	1279	Complete	TT B-5 mailbox lock	NONE	Lori Finke			04/11/23	04/10/23
	1251	Complete	TTC-9HWH cannot be accessed	NONE	Lori Finke	Karen Searles; Unit C-9; 203-525-1947		03/27/23	03/15/23
03/13/23	1248	Complete	TT C-14 Replace toilet.	NONE	Lori Finke	C-14 Kevni Dzafer 203-841-8080		03/15/23	03/13/23
03/13/23	1246	Complete	TT B-5 Kitchen overhead light needs a bulb.	NONE	Lori Finke	Roger Ancil, Unit B-5, 203-721-0248		03/15/23	03/09/23
03/14/23	1247	Complete	TT Community Center Mensroom	NONE	Lori Finke	Watertown Housing Authority - Truman Terrace		03/15/23	03/13/23
03/15/23	1249	Complete	CR12Stove knobs need replacing	NONE	Lori Finke	Alice Hughes, Unit 12, 339-201-3509		03/17/23	03/13/23
03/16/23	1254	Complete	CR 20 Bathroom floor tile is coming loose.	NONE	Lori Finke	Carol Lavoie, Unit 20, 860-945-0500		03/17/23	03/16/23
03/16/23	1255	Complete	TT C-14 Please check shower	NONE	Lori Finke	C-14 Kevni Dzafer 203-841-8080		03/17/23	03/16/23
03/16/23	1256	Complete	TTC-1 Bathroom and kitchen ceiling lights	NONE	Lori Finke	Gertrude (Trudy) Druan, UnitC-1, 203-592-6063		03/17/23	03/16/23
03/16/23	1250	Complete	BTB-3Slow kitchen sink/ Backsplash needs recaulking	NONE	Lori Finke	Janet Ayotte, Unit B-3, 860-503-9069(ENTER ANYTIME)		03/20/23	03/15/23
03/16/23	1253	Complete	CTTB-10 Refrigerator is dripping water.	NONE	Lori Finke	Maureen Murray Unit B10; 203-910-8161		03/17/23	03/15/23
03/17/23	1257	Open	BTB3Clean under kitchen cabinet where snaked	NONE	Lori Finke	Janet Ayotte, Unit B-3, 860-503-9069(ENTER ANYTIME)		03/17/23	03/17/23
03/17/23	1258	Complete	BT A-5 Toilet is leaking water on the floor	NONE	Lori Finke	Maria Beaumont, UnitA-5, 860-631-6735		03/20/23	03/17/23
03/17/23	1252	Complete	CR37Trouble closing and locking door	NONE	Lori Finke	Jackie Wheelahan, Unit 37, (860-945-9113)		03/17/23	03/15/23
03/20/23	1259	Complete	BTD-1 Baseboard in living room and refrigerator	NONE	Lori Finke	Constantine and Olga Galanis, Unit D-1, 860-274-4821		03/22/23	03/17/23
03/21/23	1262	Complete	BT C-2 Replace kitchen faucet end	NONE	Lori Finke	Margret Hilman, Unit C-2, 959-209-4702 (ENTER		03/22/23	03/21/23

ANYTIME)

03/22/23	1265	Complete	All3 Communities Flags	NONE	Lori Finke		03/22/23	03/22/23
03/22/23	1263	Complete	BT E-8 check bedroom window glass.	NONE	Lori Finke	Daniel and Patricia Quatrella, Unit E-8, 203-522-3837	03/22/23	03/21/23
03/22/23	1264	Complete	TTC-3Main door handle is loose.	NONE	Lori Finke	Joan McAvoy, Unit C-3, 860-945-9540	03/27/23	03/21/23
03/24/23	1267	Complete	BT C-3 Toilet seat broke, sink draining slowly	NONE	Lori Finke	Joan McAvoy, Unit C-3, 860-945-9540	04/03/23	03/24/23
03/27/23	1268	Complete	CR9A dd change latch supplied by Mary Stack to back door.	NONE	Lori Finke	Mary Stack, Unit 9, 860-274-0387	03/28/23	03/27/23
03/27/23	1269	Complete	CR37 Replace kitchen sprayer	NONE	Lori Finke	Jackie Wheelahan, Unit 37, (860-945-9113)	03/28/23	03/27/23
03/27/23	1270	Complete	Try new cover for shower cut out.	NONE	Lori Finke	Watertown Housing Authority - Truman Terrace	03/27/23	03/27/23
03/28/23	1271	Complete	BT D-2 check out stove top burners	HIGH	Lori Finke	MarkJ Rayel, D-2, 203-578-6881	03/29/23	03/28/23
03/28/23	1272	Complete	BT D-7 broken blind, missing outlet cover	NONE	Lori Finke	Diane Hardt, Unit D-7, 203-805-9102	03/29/23	03/28/23
04/03/23	1274	Complete	TT C-9 Access to HWT	NONE	Lori Finke	Karen Searles; Unit C-9; 203-525-1947	04/04/23	04/03/23
04/05/23	1275	Complete	BTE-6Water leaking in the bathroom	HIGH	Lori Finke	Robert Neuman, Unit E-6, 203-802-4496	04/06/23	04/05/23
04/05/23	1276	Complete	TTC-1 Bedroom Window will not open, blind fell	NONE	Lori Finke	Gertrude (Trudy) Druan, UnitC-1, 203-592-6063	04/10/23	04/05/23
04/05/23	1273	Complete	BT B-2 Screens need repairing	NONE	Lori Finke	Thomas St. Onge Unit B-2; 203-982-4426	04/10/23	03/30/23
04/12/23	1277	Complete	TT B11 Screen door issues	NONE	Lori Finke	Frank Brickett, B-11, 860-483-1154	04/11/23	04/05/23
04/12/23	1278	Open	CR28Holein Bedroom wall from door knob	NONE	Lori Finke	Judy Thibeau, Unit 28, 860-483-1976	04/05/23	04/05/23
04/12/23	1282	Open	BTB-6Ceiling light in the bathroom is out.	NONE	Lori Finke	Gail LaPierre, Unit B-6, 203-982-9816	04/11/23	04/11/23
04/12/23	1283	Open	TTC-8 Stove needs new knobs	NONE	Lori Finke	Angelo and Barbara Rinaldi, Unit C-8, 860-274-1294	04/11/23	04/11/23
04/12/23	1284	Open	CR 25 Exhaust fan doesn't work.	NONE	Lori Finke	Marilyn Bensavage, Unit 25, 203-577-8212	04/11/23	04/11/23
04/17/23	1285	Open	CRTwo umbrella clothes lines need replacing	NONE	Lori Finke	Watertown Housing Authority - Country Ridge	04/11/23	04/11/23
04/17/23	1286	Open	TT Outside clothes lines	NONE	Lori Finke	Watertown Housing Authority - Truman Terrace	04/11/23	04/11/23
04/19/23	1287	Open	TT Gutters-Guard	NONE	Lori Finke	Watertown Housing Authority - Truman Terrace	04/12/23	04/12/23
04/28/23	1280	Open	BTA-3Get open apartment ready	NONE	Lori Finke	OpenA-3	04/10/23	04/10/23

BT B-7 Empty



Old Business