

**WATERTOWN HOUSING AUTHORITY**  
**Minutes**  
**Special Meeting: Wednesday, June 1, 2022**  
**VIA Zoom Meeting – 10:00 A.M.**

A special zoom meeting was held by the Housing Authority on Wednesday, June 1, 2022 at – 10:04 A.M.

1. Roll Call.

Members Present: Janelle Wilk – Chairwoman/Acting Executive Director  
Dan DiVito – Vice Chairman  
Denise Russ – Commissioner  
Carmine Verno – Commissioner

Absent: Sharon Pratt – Resident Commissioner

Other Present: Russell Antonacci – Manager  
Lori Finke – Property Manager

2. Discussion and possible action on new scope of works.

Chair Janelle Wilk: At our last meeting we had old and new scopes of works. Does anyone have comments suggestions or additions.

Emailed to the commissioners were the scopes of works, the original, the revised version and the revised with additional requirements such as contractor insurance, working hours, site restrictions and termination clause for the commission's review.

The scopes of work included the electrician, the plumber, lawn maintenance and interior/exterior painting.

Lori Finke, Property Manager: Lori wanted to add in regards to the painting to include the storage rooms/closets.

The consensus of the commission was the added information was good and positive, the commission would like more time to review the information.

The commission will email Lori and Russ back with suggestions or comments which will be incorporated into the documents showing the changes for the next meeting for June 8<sup>th</sup> for approval.

Chair Janelle Wilk asked if the gutters scope of work could be added.

3. Adjournment

A motion was made by Denise Russ and seconded by Carmine Verno, to adjourn the meeting at 10:50 p.m.

By voice the motion was passed unanimously

---

Janelle Wilk, Chairwoman/Acting Executive Director  
Watertown Housing Authority