

Regular Meeting Wednesday, August 9th, 2023
Truman Terrace, 6:00 P.M.

MINUTES

A regular meeting was held by the Housing Authority on Wednesday, August 9, 2023 at Truman Terrace – 6:00 P.M.

Chairwoman Janelle Wilk called the meeting to order at 6:01 p.m.

1. Roll Call

Members Present: Janelle Wilk – Chairwoman
 Dan DiVito – Vice Chairman
 Sharon Pratt – Resident Commissioner
 Denise Russ – Commissioner

Absent:

Others Present: Russell Antonacci - Manager
 Lori Finke, Property Manager

2. Chairwoman’s Report

Janelle Wilk reported: “Happy August” everyone, I hope everyone is enjoying the summer. I am going to begin with, we are down a commission so we are trying to look for somebody but it is summer and its hard to find people to sit in meetings during the summer time. Everything else I have to say is in our meeting tonight.

3. Approval of Minutes

a. Regular Meeting - Buckingham Terrace, July 12th

A motion was made by Denise Russ, and seconded by Sharon Pratt to approve the Regular meeting minutes of July 12, 2023.

Discussion: none.

By voice vote the motion was passed unanimously

4. Approval of bills paid for August 2023

Discussion: none.

A motion was made by Sharon Pratt, and seconded by Denise Russ to accept the bills for August 2023.

By voice vote the motion was passed unanimously

5. Property Manager's Report

- a. Available Apartments – 3 at Truman Terrace, 2 at Buckingham Terrace. Over the last 2 weeks I have brought people around to both places and unfortunately all 5 declined, I am continuing to work down the list.
- b. Works Orders – we had a total of 43 from July 12th to August 15th. Seven are currently open. The Buckingham Terrace sign, Lance did a makeover on it and it came out good.
- c. Variance Requests – one variance request in your packet. It is for Karen Searles. who lives here at Truman Terrace and she is looking to have an emotional support animal. She has written a letter in your packet and supplied a letter from Alliance Medical Group. Along with that I also added what the state requires.

The consensus of the commission was to have all the appropriate documents along with who the vet is, registered and record of shots to date and paperwork filed in the office to date.

A question was asked about having an insurance policy and it will be looked into.

They would need to create criteria and rules to follow and if the rules are violated the ability to retain the dog would fall into question.

A copy of the state documentation needed was given to the tenant. All documents needed will be sent to the tenant from the office.

A motion was made by Dan DiVito, and seconded by Denise Russ to approve the variance request as long as the proper paperwork is submitted.

Aye: 3 Wilk, DiVito, Russ

Nay: 0

Abstain: 1 Pratt

Motion passes

6. New Business

- a. Bullying Policy - Russ Antonacci has been receiving concerns from residents of Truman Terrace and people that work for him having negative interactions from residents of the community.

It is important to look into and share communication for all residents of all the communities.

There are no suggestions or a formal policy to date. A communication will go out from Russ Antonacci to all residents of the communities in regards to the importance of being kind and treating others with respect. A follow up will be mailed next week and then go from there.

It was noted that you have to be respectful of your unit and follow the rules and if broken there are penalties.

7. Old Business

- a. Truman Terrace Window Update – feedback from residents is good with the windows. The building inspector was here on July 26th and received a CO that everything was complete. Two windows came in cracked for C6 they are going to be replaced the 23rd because the gentleman is on vacation.

We have a representative from Eversource trying to get all the numbers together and then figure out what the rebate would be. By the next meeting it should be done.

- b. Banking Activity – no report at this time.

8. Resident Commissioner Report

Sharon Pratt reported:

1. I am asking on behalf of the tenants if the air conditioners could be left in the windows and they can be covered during the winter time.

The consensus of the commission is to take them out.

Sharon Pratt talked about an incident with her recliner hitting the wall.

9. Public Participation

Bill Damicis, C20 spoke.

Sam Orsini, TT B9 spoke.

Gerald Gilbert, TT A2 spoke.

Kathy Licnikas, BT D6 spoke.

10. Adjournment

A motion was made by Dan DiVito, and seconded by Sharon Pratt to adjourn meeting at 6:42 p.m.

By voice vote the motion was passed unanimously

Janelle Wilk, Chairwoman
Watertown Housing Authority