

Watertown Housing Authority
Country Ridge

Request for Bid/Contract 2025 Paving Project

NOTICE TO CONTRACTOR: The Watertown Housing Authority hereby requests a quote for REMOVING EXISTING ASPHALT CURB, RECLAIMING THE ASPHALT ROADWAY AND PARKING AREAS, REGRADING AS NEEDED, REPLACEMENT OF CATCH BASIN TOPS, THEN PAVING AREA, INSTALLING AND BACKFILLING ASPHALT CURBS, AND LINE STRIPING THE NEW ASPHALT. The scope of work applies to the Country Ridge property located at 1091 Buckingham Street, Watertown, Connecticut 06795.

Work shall conform to the specifications contained hereinafter.

A sealed bid must be mailed or hand delivered to:

Watertown Housing Authority
1091 Buckingham Street
Watertown, CT 06795.

Bids must be submitted before the 3 PM deadline on June 10th, 2025

DEFINITIONS

1. Authority: Defined as Watertown Housing Authority – Country Ridge.
2. Contractor: Defined as Contractor.
3. Agent/Manager: Designee is Propertyworx LLC, Contact Person: Lori Finke

SPECIFICATIONS

Authority seeks a good and conscientious Contractor to provide all labor, equipment and materials but not limited to items such as gas and tools, to properly perform the following work to all asphalt areas of the Country Ridge roadway and parking areas:

- 1) Reclaim asphalt roadways and driveways up to 12" in depth.
- 2) Remove all asphalt curbing.
- 3) Remove existing and install new catch basin tops.
- 4) Raise all existing structures to new grade (manhole covers, water curb stops, Etc.)
- 5) Demolish, reform, and pour two new concrete dumpster pads. Dimensions of new pads will need to be extended to accommodate the weight of front loader trucks (See addendum A and roadway map – Sections B, D, and E).
- 6) Create additional parking (See addendum A and roadway map - Sections A, C and F).
- 7) Fine Grade and pave reclaimed area with Class 1 Binder Course compacted to 1.5", then Class 2 Surface Course compacted to 1.5". Authority retains the right to extract cylindrical samples (cores) of asphalt to ensure proper thickness was applied per specifications.
- 8) Install new 6" Bituminous curbing where existing was removed. Authority requires asphalt curbs to be installed after binder course. Final surface course to be installed after curbs.
- 9) Upon completion, backfill all areas to previously existing conditions, including curbing, lay seed and hay as needed.

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- 10) Upon completion of the paving, paint the parking stalls and identify numbers/letters for each parking space.
- 11) Authority requests two (2) separate quotes based on the design / layout of the roadway.
 - a. Quote 1 – Following the above specification to include existing circular island (Please see attached roadway map).
 - b. Quote 2 - Following the above specification to eliminate circular island – item 'G' on Alternate map.

GENERAL REQUIREMENTS

- a. This contract supersedes all other signed or written contracts.
- b. Contractor shall provide the labor, equipment and materials necessary to perform all preparation and work in accordance with the above specifications.
- c. Contractor shall obtain all permits necessary for this work.
- d. Contractor shall conform to all applicable laws and maintains sole liability of any breach of law or ordinance and the consequences thereof.
- e. Prior to commencing work the Contractor and Manager shall hold a project meeting to review job issues and specs.
- f. Contractor is responsible for damage he causes to the personal property of unit owners during work.
- g. Contractor to remove all debris caused as a result of this project and shall upon project completion restore site to its original condition.
- h. Contractor is responsible for all disposal costs associated with this project and should include these costs as part of their bid.
- i. Contractor is required to notify Manager when work will be commencing and make sure that the workers on site can be contacted via cell phone.
- j. Persons working on site must wear company identifying clothing at all times.

INSURANCE

- a. Contractor shall carry all necessary Workers Compensation Insurance.
- b. Contractor shall carry a Contractors General Liability Policy a coverage minimum of 1,000,000.00 to protect the Contractor and subcontractors against claims due to operations initiated by this contract.
- c. In the event that the Watertown Housing Authority should be named in any litigation arising out of the operations of the Contractor, the Contractor hereby agrees to reimburse Watertown Housing Authority for any legal cost incurred with respect to the litigation.
- d. Contractor shall supply Watertown Housing Authority a certificate of Insurance prior to commencing work.

WORKING HOURS

- a. The Contractor is permitted to work on-site Monday through Saturday between the hours of 8:00 AM to 6:00 PM and on Sundays between 9:00 AM and 1:00PM with prior permission of the Unit Owner/s.

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SITE RESTRICTIONS

- a. Contractor shall be responsible for repairing or restoring common elements damaged by Contractor or subcontractors during the duration of work including but not limited to pavement, sidewalks, lawn, mulch beds and plantings.

PAYMENT SCHEDULE

Upon inspection and approval, Contractor shall submit an invoice due within 30 days of receipt by Manager for the appropriate percentage of the work completed.

TERMINATION CLAUSE

Authority shall retain the right to terminate this contract if Contractor fails to correct problems reported by Authority or Manager within five (5) working days or if Authority or Manager feels work is not being done in a satisfactory manner according to the specifications.

FEE

All fees include the cost of labor, material, disposal and equipment necessary to perform work, as well as transportation, permits and insurance. (This project is tax exempt)

Additional Bid Requests

In addition to pricing based on the specifications provided in this document, the Authority requests a minimum of three (3) references that can be contacted. Along with these references please provide details of experience that your company has working with Housing Authorities. Thank you.

Paving Scope Option #1 – See Map Design with Circular Island (As Is)

Reclaim asphalt area up to 12"

Remove existing Asphalt Curbing

Remove and replace Catch Basin Tops – Authority requests pricing breakdown per basin top

Raise existing structures to grade

Fine grade and pave with Class 1 Binder Course compacted to 1.5", and Class 2 Surface Course compacted to 1.5"

Install new 6" Bituminous Curbing

Backfill and topsoil disturbed areas, seed and hay as needed

Paint parking stalls and numbers/letter

Total Project Bid:

\$ _____

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Paving Scope / Alternate Map Option 'G' – See Map Design without Island

Reclaim asphalt area up to 12"

Remove existing Asphalt Curbing

Remove and replace Catch Basin Tops

Raise existing structures to grade

Fine grade and pave with Class 1 Binder Course compacted to 1.5", and Class 2 Surface Course compacted to 1.5"

Install new 6" Bituminous Curbing

Backfill and topsoil disturbed areas, seed and hay as needed

Paint parking stalls and numbers/letters

Total Project Bid – Alternate Map Option 'G':

\$ _____

This contract has been submitted by:

Authorized Representative (Print Name)

Company

Signature

Date

This bid has been accepted by:

Authorized Representative
Watertown Housing Authority

Date

Addendum A

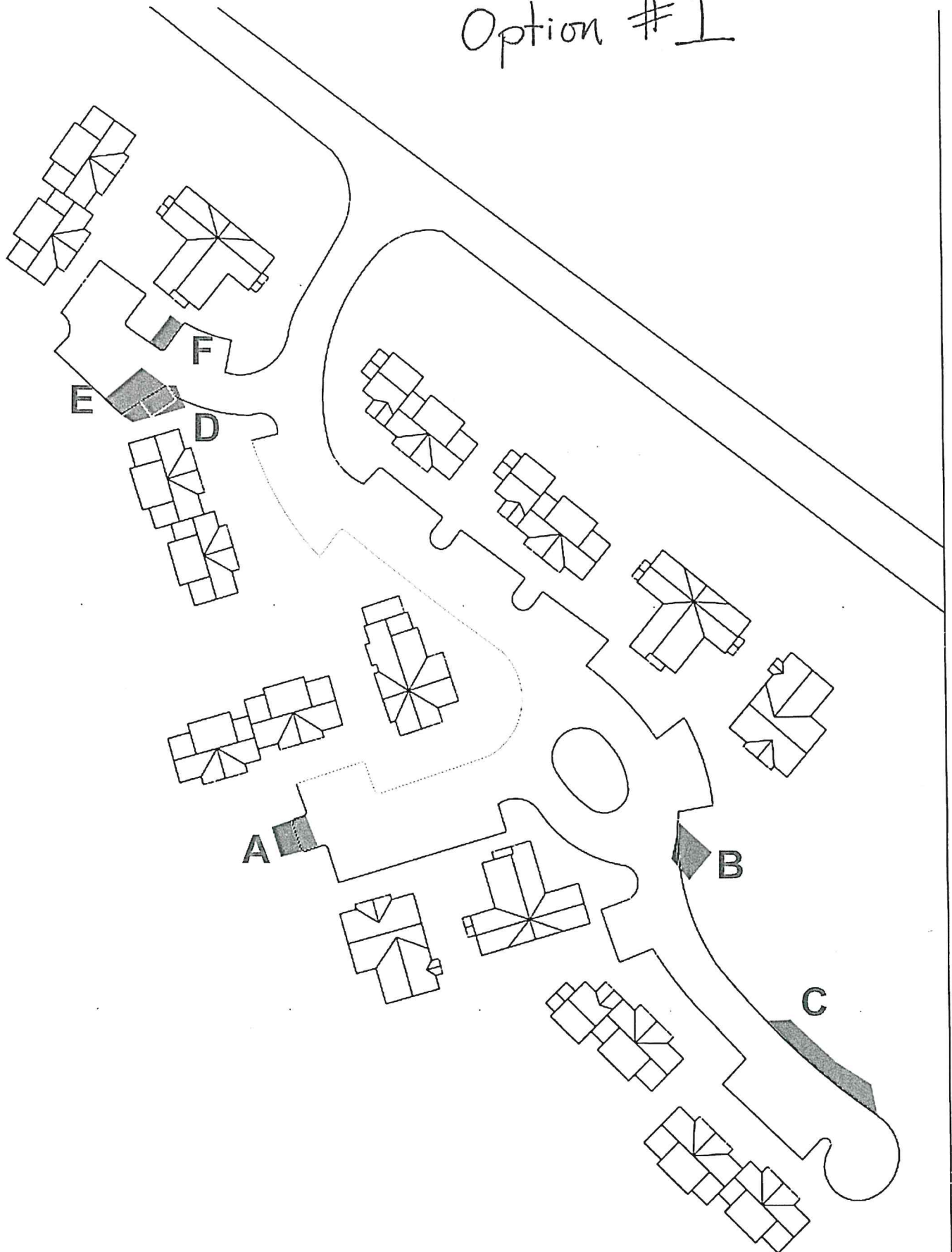
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Paving Scope- Additional Items

A	Extend the asphalt area further into the grass to allow for the addition of perpendicular parking spaces.
B	Remove the existing concrete dumpster pad and install a new 15' x 18' concrete pad at an angle appropriate for easy access to empty the dumpsters.
C	Cut into the grass area along the roadway to accommodate for addition parallel parking spaces.
D	Remove the existing concrete dumpster pad and install a new concrete dumpster pad to create more efficient access to empty the dumpsters.
E	Reconfigure the parking spaces adjacent to the dumpster pad to remove the nearest spot and establish lawn area.
F	Cut into the grass area to the left of the building 2 parking spaces, then pave and repaint the lines to allow for an additional parking space in the area.

Paving Scope - Option #2

As shown on the map, remove the existing island in the center of the roadway, and establish a new roadway layout that reflects moving the island closer to the existing curb area.

Option #1



Option #2

